



**Tamarack District Library  
Tablet Borrowing Agreement**

**Due Date:** \_\_\_\_\_

Borrower Name (Please print) : \_\_\_\_\_

Current Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_ Phone #: \_\_\_\_\_

Library Card #: \_\_\_\_\_

Photo ID verification: \_\_\_\_ (Staff initials)

Item Barcode #: \_\_\_\_\_

Item Name : \_\_\_\_\_

**Accessories Checked Out with the Tablet:**

(Staff initials) \_\_\_\_\_

☐ Bag    ☐ Protective case    ☐ Screen protector & cloth    ☐ Power cord & USB adapter    ☐ Instructions    ☐ Stylus

**Rules of Use:**

- Tablets are available for a maximum loan period of up to 21 calendar days for checkout by patrons 18 years of age or older who are current library cardholders in good standing.
- Tablets loaned will be checked out onto the eligible library cardholder's library account.
- Tablets are not renewable. Cardholders may borrow only one device at a time per card.
- Overdue fees will be charged for Tablets not returned by their due date in the amount of **\$10 per day**. \*\*\* There is no grace period. **A fee of \$25**, in addition to any other accumulated fees/fines, will be charged if the tablet is returned in a book drop or anywhere except directly to library staff at the Checkout Desk.
- You will be held responsible for all applicable replacement costs and processing fees, up to \$1,000 for the Tablet and/or accessories if lost, stolen or damaged while checked out to you. The library will not accept replacement Tablets, or accessories purchased by the customer.
- Failure to pay any amount owed will be considered an outstanding debt to Tamarack District Library and will be added as a fine to your library account. In addition, failure to resolve this matter may result in legal action.

*I understand that I am fully responsible for this borrowed Tablet and any accompanying accessories, and for its safe and timely return to staff at the library Checkout Desk. I understand that I am responsible for all applicable charges if the Tablet is damaged, lost or stolen, or if accessories are missing or damaged, or late fees or other fines are incurred. I have read, understand, and agree to the Rules of Use listed in this agreement and the Tablet Loan Guidelines. I agree to return the Tablet by the due date noted.*

*I understand that I remain liable for any damages caused to this Tablet and/or its accessories, even after initial check-in, until such time as a thorough inspection can be performed by authorized staff.*

**Borrower Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Returned by (Signature) :** \_\_\_\_\_ **Date:** \_\_\_\_\_

Print Name : \_\_\_\_\_

**For Return Process**

Return Date: \_\_\_\_\_

Late Fines: \_\_\_\_\_

**Accessories returned :** ☐ Bag ☐ Case ☐ Screen protector & cloth ☐ Power cord & USB adapter ☐ Instructions ☐ Stylus

**Check for condition and specify any problems :** (Staff initials) \_\_\_\_\_

reported by borrower : \_\_\_\_\_

observed by staff : \_\_\_\_\_

**Restored and placed in charging cart** (Staff signature) \_\_\_\_\_

Additional Condition issues noted by restorer: \_\_\_\_\_